

Viewing the Portfolio

Teachers and students should view their writing in the **Portfolio**. Once there:

	Prompt Type: * New! Short Constructed Respon
Select the Type of Prompt	Essay
Select the Type of Frompt	Essay
	Short Constructed Response
	Silvit Cultistacied Nespotise
	Select Group: None selected
Select one or more groups	
8 3 4 4	All Groups
	Date from: Date to:
	08/01/2023
Select a date range	○ Yesterday ○ Today
	○ This Week ○ This Month
	This School Year
	A Remarkable Explorer
Select a prompt by checking a box	☐ All Prompts or Genres
Scient a prompt by thething a box	Informative/Expository
	☐ 20230706 Architecture
	☑ A Remarkable Explorer
	a remando Explorer
Select Status	Status
 To see all essays, change the status to ALL. 	All selected (3)
, , ,	● All Status ■ Scored
 If you see red checks, this means students 	
	● Inprogress
have not submitted their most recent draft.	✓
	Scale
	All selected (2)
Scale: Select one or both scoring rubrics	✓ All Scales
	 ∅ 4 point scale ∅ 6 point scale
	a o point scare
Select revision	Revision
	First and Most Recent ▼
 To analyze growth, select First and Most 	All Revisions
. •	□ First
Recent (default) or All Revisions	☐ Most Recent
 Select Most Recent to view, print and/or 	
grade	
	Essay Actions: Select
 Select the essays you wish to view by 	
	Performance Summary + Last Name
clicking the box in front of the essays	Roster Report
	Allen
 Go to Essay Actions View/Print/Save 	My Editor Report
	✓ Allen
	- Alleli
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