

4 POINT INFORMATIVE WRITING RUBRIC (STUDENT VERSION)

Domains/Traits	Very Effective 4	Adequate 3	Limited 2	Inadequate 1
Focus and Purpose	I completely understand the task and the purpose, and my controlling idea is clearly focused.	I have a general understanding of the task and purpose, and my controlling idea is adequate.	I have limited understanding of the task and purpose, and my controlling idea may be unclear or unfocused.	I do not understand the task and purpose, and my controlling idea may be confusing.
Content Development	I completely integrate specific details and/or specific source-based evidence that support the controlling idea.	I adequately integrate some specific details and/or source-based evidence that support the controlling idea.	I partially develop ideas with details and/or source-based evidence that support the controlling idea.	My essay lacks support for a controlling idea and does not provide adequate details and/or source-based evidence.
Organization	My introduction and conclusion are strong. My ideas are distinct and organized, and I use strong transitional words.	My introduction and conclusion are adequate. My ideas are adequately organized, and I use some transitional words.	My introduction and conclusion are weak. I attempt to organize my ideas, and I use few transitional words.	I did not include an introduction or conclusion. I have little or no organization or transitional words.
Language Use, Voice and Style	My vocabulary is varied and very effective, and I have a variety of sentences.	My vocabulary is adequate, and I have a variety of sentences.	My vocabulary is basic, and I have little sentence variety.	I use the same vocabulary with no sentence variety.
Mechanics and Conventions	I have few or no errors in grammar and/or mechanics such as punctuation, capitalization, and spelling.	I have some errors in grammar and/or in mechanics such as punctuation, capitalization, and spelling.	I have several noticeable or distracting errors in grammar, mechanics, punctuation, and spelling that interfere with the message.	I have severe errors in grammar and/or in mechanics such as punctuation, capitalization, and spelling that significantly interfere with the message.