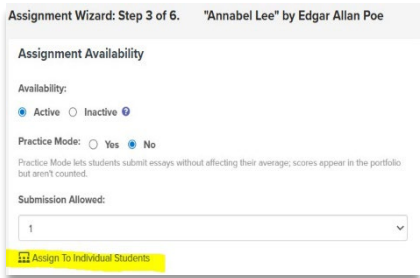
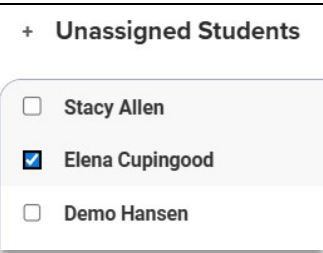


Assign a Prompt to Individuals

On Step 3 of the assignment process click on “Assign to Individual Students”.	
All students in the group will be listed on the right side of the screen.	
Choose one or more students by clicking the box in front of their name.	
Click the move arrows to switch students from the Unassigned group to the Assigned Group.	
Students listed on the left will see the assignment, those on the right will not.	
Click Done	
Close the window in the upper right corner.	
Continue filling in the assignment wizard and then click Save & Exit, Save and Quit, or Save and Assign when done.	

Once students have begun, you can add more students to the assignment by going back into it and making the changes. See [Make Changes to Assigned Prompts](#) if you are not familiar with this detail.