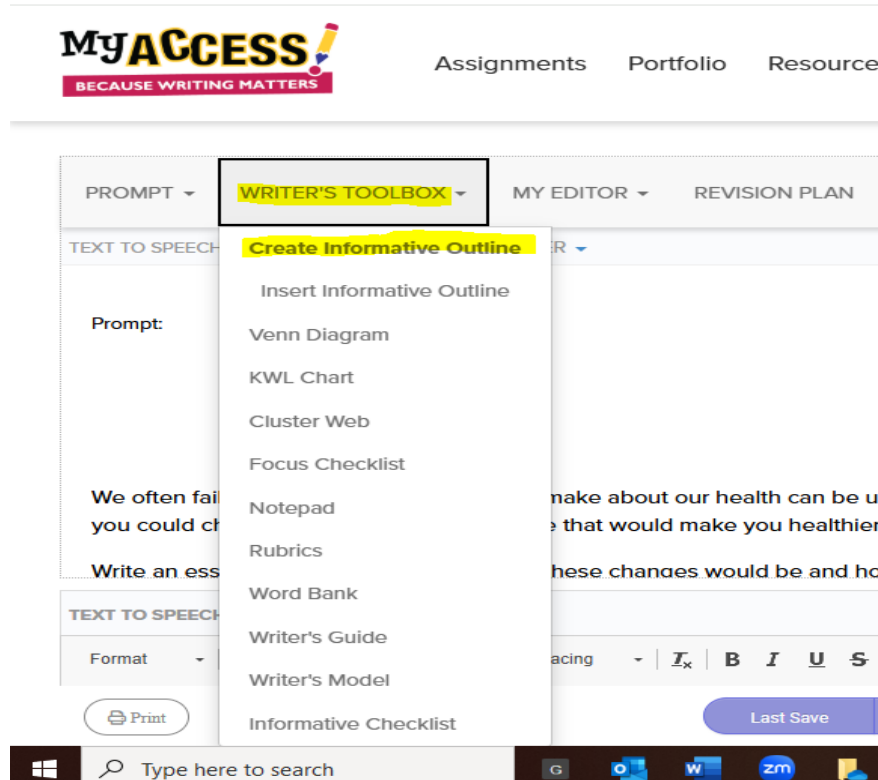


Using the Loadable Outline for Prewriting

In the student writing space, students can locate the **Loadable Outline** in the **Writer's Toolbox** at the top of the screen.

Clicking into the "Writer's Toolbox" will bring a drop down menu of several organizers and writing tools. All of the tools are useful, but the loadable outline is the only tool that will insert whatever text you type directly into the writing space for you. To use the loadable outline, click on "Create Informative Outline." Different outline types will show depending on the genre of the writing prompt.



Clicking on "Create an Informative Outline" will cause the loadable outline to populate:

INTRODUCTION

- ✓ Include a hook to grab the reader's attention. A hook can be a question, an exclamation, fact, statistic, a quote or an interesting statement.
- ✓ Provide background information for your reader.
- ✓ End your introduction with your thesis/controlling idea for your essay.

MAIN IDEA AND EVIDENCE

- ✓ Use a transition word or phrase to introduce your **FIRST** main idea/topic sentence
- ✓ Support your main idea with evidence (facts, examples, statistics, quotes) and cite references correctly

The outline breaks the essay up into five separate paragraphs and has reminders for the students about what to include in each. Students can type into the boxes and save what they have typed by clicking on the “Save and Close” button.

INFORMATIVE/EXPOSITORY OUTLINE

Teacher's Name:

India Monroe

Student Name:

Demo1 01Student

Group:

Monroe Demo Class 1 24-25

Topic:

A Healthy Change

Save and Close

Save and Continue Editing

View Print Version

Cancel and Close

INTRODUCTION

✓ Include a hook to grab the reader's attention. A hook can be a question, an exclamation, fact, statistic, a quote or an interesting statement.

✓ Provide background information for your reader.

✓ End your introduction with your thesis/controlling idea for your essay.

How healthy do you want to be? Being healthy is important for many reasons and there aare several changes a person can make to become more healthy. One healthy change is to eat less junk food and more vegtabels and fruits. Another is to exercise every day. A third change is to have a positive attitude.

When the student is finished typing into the outline and would like to transfer what has been written to the writing space, the student simply goes to the “**Writer’s Toolbox**” and clicks on “**Insert Informative Outline.**” A box will pop up showing what has been written in the outline with a purple button that says “Load.” Clicking “**Load**” will cause everything that was written in the outline to be transferred to the student writing space as a rough draft to be further worked on or submitted.

PROMPT

WRITER'S TOOLBOX

MY EDITOR

REVISION PLAN

TEXT TO SPEECH

Create Informative Outline

Insert Informative Outline

AssignmentsPortfolioResources

Load Informative Prewriting

Close

How healthy do you want to be? Being healthy is important for many reasons and there aare several changes a person can make to become more healthy. One healthy change is to eat less junk food and more vegtabels and fruits. Another is to exercise every day. A third change is to have a positive attitude.

Load